

FONDATION BEYELER

General Terms and Conditions

- **Purpose**

Events held at the Fondation Beyeler (FB) are regulated by the following

- **Terms of Reservation**

Reservation of the premises, the services to be provided by the FB, and the resulting costs will be communicated in written form to the user. Confirmation of the reservation must be signed and returned by the user within 14 days after receipt, or the reservation will become null and void.

- **Annulment / Postponement of Events**

Should a definitively confirmed event be annulled, this must be done in writing by four weeks at the latest before it is scheduled to begin. If annulment is made after this deadline, we reserve the right to charge half of the rental fee for the space.

- **Conditions of Payment and Prepayments**

Prices for events and services are listed in the enclosed confirmation form. To guarantee your reservation, the following payment modalities must be observed: Rental fee for the premises must be paid by two weeks at the latest before the event. Additional costs will be invoiced after the event.

- **Insurance**

Insurance of exhibition objects and other objects provided by the event organizer shall be the responsibility of the organizer.

- **Liability**

All risks – insofar as they are not covered by the museum's liability insurance – shall be borne by the organizer. In particular, the FB assumes no liability for the loss of the organizer's objects or valuables.

- **Furnishings / Technical Equipment**

The premises will be furnished in accordance with an agreement between the parties, in consideration of our security regulations and with the assistance of our technicians. Any additional time and effort required will be invoiced separately.

- **Utilization of Premises / Damages to Rental Objects**

All premises, equipment and furniture will be provided in perfect condition. Their utilization shall be subject to conscientious care. The user will be held liable for any and all damages. Any damages determined, especially to the parquet floor, will be repaired at the expense of the organizer by or by order of the FB.

Smoking is not permitted in any part of the museum.

- **Advertising**

See House Regulations. For the information of guests, individual interior and exterior orientation signs are admissible.

- **Catering**

Arrangements for catering are to be made with our catering partners. See attached list.

- **Confirmation of the Present Agreement**

The user expressly confirms the reception of these business conditions and, by signing the confirmation form, accepts and agrees to conform with them in every respect.

- **Jurisdiction**

Jurisdiction is Basel-Stadt.